Hemel Garden Communities (HGC) Delivery Board

18th July 2024, 14:00 – 16.00

Location: Hybrid – MS Teams & Conference Room 1, The Forum, Hemel Hempstead

Attendees:	Bob Lane OBE (Chairman)	Hemel Garden Communities
	Councillor Adrian England	Dacorum Borough Council
	Councillor Sheron Wilkie	Dacorum Borough Council
	Councillor Paul de Kort	St Albans City & District Council
	Councillor Stephen Boulton	Hertfordshire County Council
	Claire Hamilton	Dacorum Borough Council
	James Doe	Dacorum Borough Council
	Sara Whelan	Dacorum Borough Council
	Amanda Foley	St Albans City & District Council
	Christine Traill	St Albans City & District Council
	Mark Doran	Hertfordshire County Council
	Colin Haigh	Hertfordshire County Council
	Sarah McLaughlin	Hertfordshire County Council
	Fionnuala Lennon	Homes England
	Neil Iredale	Homes England
	Phillipa Zieba	Hemel Garden Communities
	Nathalie Bateman	Hemel Garden Communities
	Selma Hooley	Hemel Garden Communities
	Issy Spence	St Albans City & District Council/ Hemel Garden Communities
	Jonathan Wellstead	Hertfordshire County Council/ Hemel Garden Communities
	Adam Wood	Hertfordshire Futures
Apologies:	None received.	

Attachments

- o Item 2 – Draft HGC Delivery Board Minutes 29th February 2024
- o Item 3 – HGC Programme Director's Update Report
    - ▪ Appendix A: Programme Plan Timeline
    - ▪ Appendix B: Risk Register
    - ▪ Appendix C: Engagement & Activity Plan
    - ▪ Appendix D: Team Organogram
- o Item 4 – HGC Annual Finance Paper

Agenda

Item	Time		Endorsement Required	Presented by
1.	14.00	**Welcome and apologies**		Chairman
2.	14:05	**Previous minutes sign off – 29th February 2024**	**Yes**	Chairman
3.	14:10	**Programme Director's Update** • Transport Vision & Strategy • Framework Plan • Local Plans update • Comms & Engagement • The Crown Estate • Solar Bulk Buy • HGC Partnership Memorandum of Understanding • Resourcing & recruitment • Risk Register	**No**	P Zieba
4.	14.40	**HGC Finance Paper**	**Yes**	P Zieba
5.	14:55	**AOB** The next meeting date is Tuesday 1st October 2024 at 10.00 a.m.		Chairman